



# Aman Pharmacy College

(A Unit of Bhartiya Shikshan & Vikas Simiti Dholakhera)

Affiliated to RUHS and Approved by AICTE and PCI New Delhi.

Email: [amanpharmacycollege@gmail.com](mailto:amanpharmacycollege@gmail.com) Website: [www.amanpharmacycollege.com](http://www.amanpharmacycollege.com)

Ref. No. APC/275/22

Date: 22/11/2022

## Office Order

It is hereby certify that Aman Pharmacy College, Dholakhera, Udaipurwati constituted Placement and Career Guidance Cell with following members after a discussion made on 22/11/2022 to assist the students in their career planning and provide information that help the students to give a direction to their aspiration and interest.

### **Members of Placement and Career Guidance Cell**

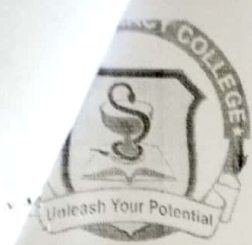
| Sr. No. | Name of Member            | Designation | Contact number |
|---------|---------------------------|-------------|----------------|
| 1.      | Prof. Dr. Shruti Upadhyay | Chairperson | 9760112215     |
| 2.      | Dr. Vijay Kumar           | Member      | 9694365225     |
| 3.      | Ms. Vaishali Saini        | Member      | 9982395284     |
| 4.      | Mr. Shahid Nazir Wani     | TPO         | 8107992629     |
| 5.      | Mr. Bharat Goyal          | Member      | 9057070599     |

### **Objective of Placement and Career Guidance Cell**

1. To give Training and Guidance to the students on career related matters and assist them in exploring new opportunities.
2. To invite companies for campus interview and provide them necessary facilities for conducting written test, Group discussion Technical and HR interviews.
3. To arrange Industrial visit and training for final year and pre-final year Students.
4. To organize various types and level of training program like mock test, group discussion experience sharing by eminent personality's business communication skills and conduct model test for various type of aptitude test.

To display various jobs advertisement in the college Notice Board published in employment news, opportunities and career column in leading newspapers.





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Ref. No. APE/275/22

Date: 22/11/2022

## Placement and Career Guidance Cell

### 1<sup>st</sup> Minutes of Meeting

Time: 11:30 AM

Venue: Principal office, Aman Pharmacy College, Dholakhera, Udaipurwati - 333307, Jhunjhunu, Rajasthan

#### Agenda:

1. Introduction and Welcome note by Chairperson
2. Placement and Career Guidance Cell Constitution
3. Discussion on upcoming career guidance workshops.
4. Planning for campus placement drives.
5. Any other business with due permission of Chairperson

#### Proceedings:

##### Item No 1 & 2:

The Meeting was commenced by the Chairperson, she welcomes all the attendees and constitute Placement and Career Guidance Cell with due permission of all members.

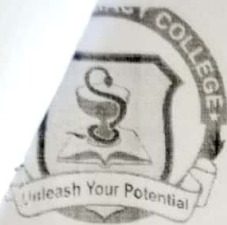
##### Item No 3, 4 and 5:

The team discussed potential topics for upcoming career guidance workshops, including resume building, interview skills, and career exploration sessions. It was decided to invite external speakers for some workshops to provide diverse perspectives and expertise. Dates for these workshops were tentatively set, and responsibilities were assigned for organizing each workshop. The team reviewed the status of companies interested in conducting campus placement drives. Strategies for attracting a diverse range of companies across various sectors were discussed. It was decided to reach out to alumni networks and industry contacts to enhance placement opportunities for students. The date for the next meeting was scheduled for Second week of May 2023. The meeting was adjourned, with the Chairperson thanking everyone for their participation and contributions.



*Conti*  
Prof. (Dr.) Shruti Upadhyay  
**Principal**  
Aman Pharmacy College  
Dhola Khera The. Udaipurwati  
Dist. JJN. (Raj.) Pin- 333307





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## Placement and Career Guidance Cell

### Attendance

Date: 22/11/2022

Time: 11:30 AM

Venue: Principal office, Aman Pharmacy College, Dholakhera, Udaipurwati - 333307, Jhunjhunu, Rajasthan

Following members were present during the meeting

| Sr. No | Name of Member              | Key Role/Position assigned in Placement & Career Guidance Cell | Signature |
|--------|-----------------------------|----------------------------------------------------------------|-----------|
| 1.     | Prof. (Dr.) Shruti Upadhyay | Chairperson                                                    |           |
| 2.     | Dr. Vijay Kumar             | Member                                                         |           |
| 3.     | Ms. Vaishali Saini          | Member                                                         |           |
| 4.     | Mr. Shahid Nazir Wani       | TPO                                                            |           |
| 5.     | Mr. Bharat Goyal            | Member                                                         |           |



Prof. (Dr.) Shruti Upadhyay

**Principal**  
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